

Evaluation Assessment - Maintenance & Operations

NAME Saddam Hussain
EMP NO 2484
JOB TITLE Cleaner

S.No	Descriptions	Type	Max Score	Achieved Score
1	Does the employee have skills and knowledge to met criteria for this position	Observable	10	9
2	Attendance and punctuality to the assigned work area	Measurable	5	5
3	Compliance and adherness of Safety practice	Observable	5	4.5
4	Quality level of the works performed	Observable	5	4
5	Team work and co-operation to the co-workers and Supervisor	Observable	5	4.5
6	Accountability and ownership of the tasks assigned	Observable	5	4.5
7	Reporting and completion of the task within the scheduled timeline	Measurable	5	4.5
8	Ensure all critical HK areas mainted clean, hygiene and Safe at all times	Observable	5	5
9	Grooming standards to be followed as per agreed standards	Observable	5	4.5
Total Score			50	45.5
Achieved Total Score in %			100%	91%

Comments:

Performance Indicator Categories - " Excellent"

Employee carry out the day to day tasks at Various site he is working as a Cleaner. he is Hardworking employee, good cooperation with the team, punctual to his work.he ha ability to work as a supervisor of Cleaner team.

Completed the 3 years in our company firsr contract didn't get any increment he asking some fixed bonus to add his salay minimum 200 SR .Has present Salary is 1300 SR.

Categories	Comments
Performance > 95%	Outstanding
Performance <= 95% & >=90%	Excellent
Performance <= 90% & >=80%	Very Good
Performance <= 80% & >=70%	Satisfaction

Maintenance Manager

Eng'r Thamer Biljon

Facility Manager

Mr. Saadho

Director of Real Estate Manager

Shaikh Mohamad .Y. Al shaikh.

يعتمد اضافة 200 ريال اضافة ثابتة ليصبح اجمالي الراتب الشهري 1500

يعتمد اضافة مكانة ثابتة ليصبح اجمالي الراتب 1500 ريال اضافة

20/08/2024