

Huda M. Alqahtani

From: Mohammad Y. Alshaikh
Sent: Wednesday, May 8, 2024 3:20 PM
To: Alanoud F. Alqahtani
Cc: Abdulrahman Y. Alshaikh; Syed Abdulaleem; Huda M. Alqahtani
Subject: RE: Approval for the pending housing allowance

EMP ID	NAME	LOCATION	BEGINNING OF RECEIPT	SALARY	FIX BONUS (RENT)	LAST
1502	Abu Bakkar	Welfare	Apr-23	1500	200	De
2726	Alamin	Welfare	Apr-23	1500	200	Jur
2728	Yaseen	Welfare	Apr-23	1500	200	Jur
2727	Baseer	Luxry	Oct-23	1500	200	Jur
3038	Rafiqul Islam	Welfare	طلب جديد	1500		

الاستاذة العنود المحترمه
يعتمد صرف بدل السكن و اضافته لهم مع الرواتب القادمه
اما رفيق الاسلام 3038 يعتمد اضافته بدل السكن له ابتداءً من هذا الشهر

Thanks & Best Regards,



Mohammad Y. Alshaikh
Director of Finance and
Operations
Awtad Company

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Riyadh 12633-7437
Kingdom of Saudi Arabia
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M :+966 580703078
E : Malshaikh@awtad.sa
W: www.awtad.sa

From: Alanoud F. Alqahtani <113@awtad.sa>
Sent: Wednesday, May 8, 2024 2:01 PM
To: Mohammad Y. Alshaikh <malshaikh@awtad.sa>
Cc: Abdulrahman Y. Alshaikh <aalshaikh@awtad.sa>; Syed Abdulaleem <411@awtad.sa>; Huda M. Alqahtani <116@awtad.sa>
Subject: FW: Approval for the pending housing allowance

المحترم الاستاذ / محمد بن يحيى

بعد التحقق من الایمیل ادناه، مرفق لكم ملف اكسل موضح المبالغ الخاصة ببدل السكن المتوقفة عن الصرف مع الاسباب.
نطلب منكم اعتماد اضافتها هذا الشهر كمكافئة ثابتة حتى تاريخ نهاية كل عقد،
مع اضافة المبالغ السابقة على راتب شهر مايو 2024

شاکرة لكم،،،

From: Mohammed A. Zakariya <255@awtad.sa>

Sent: Thursday, March 21, 2024 11:19 AM

To: Huda M. Alqahtani <116@awtad.sa>; Hamad H. Almousa <3160@awtad.work>; Alanoud F. Alqahtani <113@awtad.sa>; Reema M. Alharthi <251@awtad.sa>; Njood M. Alqahtani <252@awtad.sa>

Cc: 253@awtad.sa; Mohammad Y. Alshaikh <malshaikh@awtad.sa>; Abdulhafeez Z. Mukadam <244@awtad.sa>;

Abdulhafeez Z. Mukadam <244@awtad.sa>; Abdulrahman Y. Alshaikh <aalshaikh@awtad.sa>

Subject: Approval for the pending housing allowance

Dear Sir

I would like to inform about housekeeping team housing allowance pending

As per the approval of housing from welfare and luxury and elite site didn't receive housing allowance

Please need your approval

Thank you

			salary	Room Rent			
(1502) 0504104985	Abu Bakkar Welfare	April 2023	1700	300		February 2024	11 MONTH
(2726) 0543059631	Al Almin Welfare	April 2023	1500	300	to	February 2024	11 MONTH
(2728) 056440824	Yasmeen Welfare	April 2023	1500	300	to	February 2024	11 MONTH
(2727) 0564955092	Baseer Luxury	October 2023	1500	300	to	February 2024	5 MONTH
(3038) 0576043840	Rafiqul Islam Welfare	New	1500	300			
(1180) 0562195331	LothufarRahman Elite Center	November 2023	1500	300	to	February 2024	4 MONTH



Azam

2702 Dirah, Maeglah Center

Supervisor

Tower 3, 4th Floor, Office 406

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