

### نموذج توقيع موظف



التاريخ	2025-05-04
رقم الهوية	3303
اسم الشخص	محمد صالح دغيم الشمره
الجنسية	Saudi
رقم الهوية / الإقامة	1110079397
رقم الجواز	تاريخ الانقضاء 1900-01-01
الوظيفة بالعقد	محلل
تاريخ نهاية العقد	2027-05-03



167 HR - Employee Signature

الشئون الإدارية  
تم اخذ التوقيع اسامى

Date : Sunday, Apr 27 2025  
To : Mohammed Al-Shakrah

شركة أوتاد العقارية  
AWTAD AL AKARIA COMPANY



## Employment Offer

### Accountant

Based on your submitted CV and the successful interview process, we are delighted to offer you the position of **Accountant** at our company, subject to the following terms and conditions:

Position	Accountant
Reports To	HR Manager
Salary Package	SAR 7,000 Monthly
Overtime	Overtime work will be compensated as per labor rules and policies
Working Hours	48 hours per week
Probation Period	90 Days
Contract Duration	2 years Contract
Benefits	<ul style="list-style-type: none"><li>• Medical Insurance Included.</li><li>• 21 paid annual leave per year.</li><li>• End of service benefits as per Saudi Labor Rules.</li></ul>

\*All other terms and conditions shall be as per company policies, and Saudi labor law and regulations.

You may indicate your agreement with these terms and accept this offer by signing and dating this agreement before Wednesday, Apr 30 2025.

Sincerely,

Bashayr Muyini

Applicant Name: Mohammed Al-Shakrah

Applicant Signature: