

Date : Thursday, Jul 31 2025  
To : Syed Khaja Hussaini

شركة أوتاد العقارية  
AWTAD AL AKARIA COMPANY



## Employment Offer

### Mechanical Engineer

Based on your submitted CV and the successful interview process, we are delighted to offer you the position of **Mechanical Engineer** at our company, subject to the following terms and conditions:

|                   |  |
|-------------------|--|
| Position          | Mechanical Engineer  |
| Reports To        | Mohammad Alshaikh  |
| Salary Package    | SAR 7,000 Monthly  |
| Overtime          | Overtime work will be compensated as per labor rules and policies  |
| Working Hours     | 48 hours per week  |
| Probation Period  | 90 Days  |
| Contract Duration | 2 years Contract   |
| Benefits          | <ul style="list-style-type: none"><li>• Medical Insurance Included.</li><li>• 21 paid annual leave per year.</li><li>• End of service benefits as per Saudi Labor Rules.</li></ul> |

\*All other terms and conditions shall be as per company polices, and Saudi labor law and regulations.

You may indicate your agreement with these terms and accept this offer by signing and dating this agreement before Thursday, Jul 31 2025.

Sincerely,

Bashayr Muyini

Applicant Name: Syed Khaja Hussaini

Applicant Signature:

## EMPLOYMENT REQUEST

|                |                       |
|----------------|-----------------------|
| Print Date     | 30-Jul-2025           |
| Candidate ID   | 101894                |
| Candidate Name | Syed Khaja Hussaini   |
| Nationality    |                       |
| Iqama / ID No. | 2593201649            |
| Mobile No.     | 0538865083            |
| Email          | khaja272001@gmail.com |



### Requested Job Details

| Position No. | Position Name | Position Description | Location | Department | Site |
|--------------|---------------|----------------------|----------|------------|------|
|              |               |                      |          |            |      |

### Advanced applications

|                   |                                 |                     |                   |
|-------------------|---------------------------------|---------------------|-------------------|
| Salary            | 7000.00                         | Probationary period | 90 Days           |
| Housing           | Included                        | Workplace           | Saudi Arabia      |
| Transportation    | Included                        | Working hours       | 48 Hours per week |
| Medical Insurance | Medical Insurance               | Working days        | 6 Days a Week     |
| Annual Leave      | 21 Days After Completing 1 Year |                     |                   |

Based on the above, I hereby acknowledge that all information and documents submitted as part of the employment application are true and accurate. I accept full responsibility in the event that any incorrect or misleading information or documents are discovered, and I agree that legal actions may be taken against me in accordance with Article (80/5) of the Saudi Labor Law.

I affirm my commitment to the internal work procedures document and the provisions of the Saudi Labor Law, having reviewed and understood their contents.

Furthermore, should the needs of the business require a change in my job title or profession, I fully undertake to bear all associated costs resulting from such a change.

|           |                     |
|-----------|---------------------|
| Applicant |                     |
| Name      | Syed Khaja Hussaini |
| Signature |                     |

### Interviewer's note

The Interviewer

Direct Manager

Administrative Affairs

Admin manager