

To.

Awtad Al Akaria :- CEO

Respected Mr. Mohammed Fahad,
Riyadh Saudi Arabia

Subject :- Resignation Request.

I would like to say thank you for giving me the opportunity to choose an option to resign.

Kindly follow below reason of my resignation,

1. Transportation (Specific Seat for Supervisor)
2. Responsibilities of work (Supervisor task)
3. Work related (Technician task)
4. Salary breakdown type
5. Mobile Allowance (for using for work order)
6. 2 years contract (Vacation in 2 years)

Please accept this request for the above reason and give me release if i find new job.

Note :- My wish to continue in Awtad, if management accept my request which i have mentioned above.

Thank you.

Regard,

Quaisar Imam

File ID. :- 2637

Maintenance Supervisor

Awtad Al Akaria

0580895048

Date :- 25/03/2021