

SETTLEMENT PAYMENT PROCESS

NEW SETTLEMENT PAYMENT PROCESS

Prepared By

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Payment Process Pool

- Creating new Project for SETTLEMENT PAYMENT PROCESS.
- Payment process Pool will be same like Iqama & HRSD Pool.
- All employee with payment will be listed in POOL.
- HR will select number of employee for which he want/needed to pay.

| Human Resources & Social Development | | | | | | | --Select Status-- |
|--------------------------------------|--------------------------------|------------|-------------|----------------------|---------------|-------------------------------|-------------------|
| Emp ID | Name | Iqama | HRSD Expiry | Iqama Expiry | Comments | Status | |
| 1 0659 | عبدالرحمن تاج الدين | 2152829186 | 2020-08-31 | 2020-08-31 -360 Days | | In Request Pool | |
| 2 0971 | ياسر عبدالعظيم طاهر انيس | 2254966860 | 2020-08-31 | 2020-08-31 -360 Days | | Ready For Start | |
| 3 1128 | عبدالله محمد صالح احمد الحارثي | 2338889948 | 2020-08-31 | 2020-08-31 -360 Days | First test | End Of Contract (31-Jul-2019) | |
| 4 1139 | فيصل بن ماجد بيبق | 2339285365 | 2020-08-31 | 2020-08-31 -360 Days | | Ready For Shipment | |
| 5 1144 | زيكسويل الحوري لا سوب | 2348893930 | 2020-08-31 | 2020-08-31 -360 Days | | In Request Pool | |
| 6 1153 | الينور بوفقيو اعجاز | 2350629271 | 2020-08-31 | 2020-08-31 -360 Days | | Ready For Start | |
| 7 1171 | ارار خان اعجاز خان | 2329772939 | 2020-08-31 | 2020-08-31 -360 Days | return by 810 | Ready For Start | |
| 8 1174 | صدام محمد علي الزهيرى | 2362001741 | 2020-08-31 | 2020-08-31 -360 Days | return by 810 | Ready For Start | |
| 9 1194 | محمد علي ابوبكر | 2150121255 | 2020-08-31 | 2020-08-31 -360 Days | | Ready For Start | |

- There will be submit button by clicking that button payment settlement process will started.

Payment Process:

Stages Checklist->Calculation->Payment

Checklist:

- Employee will be listed here and HR/CTO will include and Exclude submitted employees from Pool.
- **Workflow HR->CTO**

Calculation:

- Only include employee in checklist will be consider in this stage and as per needed calculation will calculate payment. Analytical report will display only for considered/included employee
- **Workflow HR->114->410->CTO**

Payment:

- Workflow and functionality same as HR Payroll stage.