

Date : **Wednesday, Aug 28 2024**

Attn. : **Shahad Alajlan**

EMPLOYMENT OFFER (PUBLIC RELATIONS SPECIALIST)

In reference to your forwarded CV and the subsequent interview conducted, we are pleased to offer you the position of **Public Relations Specialist** in our company under the following terms and conditions:

Position	: Public Relations Specialist
Reports To	: COO
Monthly Salary Package	: SAR 6,000
Overtime	: Overtime work will be compensated as per labor rules and company policies
Working Hours	: 48 hours per week
Probation Period	: 90 Days
Contract Duration	: 2 years Contract
Benefits	: <ul style="list-style-type: none">• Medical Insurance.• 21 paid annual leave

**All other terms and conditions shall be as per company policy, rules & regulations.*

You may indicate your agreement with these terms and accept this offer by signing and dating this agreement within six days from date of this letter.

Sincerely,

Reema Alharthi
COO

Applicant Name : **Shahad Alajlan**

Applicant Signature : 