

Date : Tuesday, May 27 2025  
To : Sami Al-Khazendar



## Employment Offer

### Building Operations Manager

Based on your submitted CV and the successful interview process, we are delighted to offer you the position of **Building Operations Manager** at our company, subject to the following terms and conditions:

Position	Building Operations Manager
Reports To	CEO
Salary Package	SAR 20,000 Monthly
Overtime	Overtime work will be compensated as per labor rules and policies
Working Hours	48 hours per week
Probation Period	90 Days
Contract Duration	2 years Contract
Benefits	<ul style="list-style-type: none"><li>• Medical Insurance Included.</li><li>• 21 paid annual leave per year.</li><li>• End of service benefits as per Saudi Labor Rules.</li></ul>

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\*All other terms and conditions shall be as per company policies, and Saudi labor law and regulations.

You may indicate your agreement with these terms and accept this offer by signing and dating this agreement before Saturday, May 31 2025.

Sincerely,

Abdulrahman Alshaikh

Applicant Name: Sami Al-Khazendar

Applicant Signature: *Sami Al-Khazendar*