

Date : **Monday, Dec 30 2024**
To : **Afnan Alsaarrani**



Employment Offer

HR Supervisor

Based on your submitted CV and the successful interview process, we are delighted to offer you the position of **HR Supervisor** at our company, subject to the following terms and conditions:

Position	HR Supervisor
Reports To	CTO
Salary Package	SAR 10,000 Monthly
Overtime	Overtime work will be compensated as per labor rules and policies
Working Hours	48 hours per week
Probation Period	90 Days
Contract Duration	2 years Contract
Benefits	<ul style="list-style-type: none">• Medical Insurance Included.• 21 paid annual leave per year.• End of service benefits as per Saudi Labor Rules.

*All other terms and conditions shall be as per company polices, and Saudi labor law and regulations.

You may indicate your agreement with these terms and accept this offer by signing and dating this agreement before Friday, Jan 03 2025.

Sincerely,

Abdulahman Alshaikh

Applicant Name: Afnan Alsaarrani

Applicant Signature: