

OVERTIME REQUEST FORM

EMPLOYEE NAME	JOB TITLE	EMPLOYEE ID	LOCATION
MD Jakir Hussein	Labor	2748	Majdoul

MONTHLY SALARY
1500.00

DATE OF OVERTIME WORK	START TIME	END TIME	OVERTIME HOURS	Remarks
8-Jul-22	7:30 AM	4:30 PM	8	Friday Duty
9-Jul-22	7:30 AM	4:30 PM	8	Eid Al-Adha
10-Jul-22	7:30 AM	4:30 PM	8	Eid Al-Adha
11-Jul-22	7:30 AM	4:30 PM	8	Eid Al-Adha
12-Jul-22	7:30 AM	4:30 PM	8	Eid Al-Adha
13-Jul-22	7:30 AM	4:30 PM	8	Eid Al-Adha

Total Overtime Hours	48.00	Total Amount	SAR 435.48
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APPROVAL

SUPERVISOR SIGNATURE

DATE OF APPROVAL

APPROVED BY:

	20.07/22
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