



Mohamed El-Sayed Abo El Fadl
El-Steen St., Malaz District, Riyadh
Saudi Arabia

Mobile: 00966582422396

E-mail: mohamedzeen882@gmail.com

Objective

Seeking a position in a field that is convenient to my qualification, my experience and my communication skills.

Personal information

- **Date of birth:- 23/3/1982**
- **Nationality:- Egyptian**
- **Material status:- Married**
- **Military status:- exempted**
- **Drive licenses :- yes**

Qualifications

- **Bachelor of Law**
Mansoura University - May 2003
Grade: - good

Course work

- **International Arbitration Course**
- **An experienced lawyer since 2003 - Member of the Egyptian Bar Association and registered as an appeal lawyer before the High Court of Appeal and the State Council.**

Work Experience

- **(From February 2020 till now) legal consultant at Salman Bin Abdullah Al-Mhene Lawyer and consulting office.**
- **(From September 2013 to February 2020) legal consultant in Hazza and Mutlaq bin Saud Al-Fagham Law Firm in Riyadh.**
- **(From December 2003 to January 2013) freelance lawyer in Egypt.**

Functional tasks:

- **Providing legal advice, pleadings, and writing legal memos on cases related to commercial, labor and administrative issues, whether written or oral to clients.**
- **Writing and drafting legal contracts of all kinds.**
- **Establishment of companies.**
- **Search the various laws and legal provisions.**
- **Access to knowledge, insight into laws and respond at all times to clients' legal needs.**
- **Preparation of petitions.**
- **Audit of contracts.**

Skills

Language skills

- **Arabic (mother tongue)**
- **Good command of spoken and written English.**
- **French (fair)**

Personal skills

- **Ability to work under pressure.**
- **Ability to learn new tasks quickly.**
- **Can work individually and an effective team member.**
- **Self-motivated and enjoy challenges.**

Computer skills

- **Proficient in the use of Microsoft Office software.**
- **Computer and internet good user**

References

Available upon request.