

ABDULRAHMAN ALMUHDIB

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Nationality: Saudi • Date of Birth: 08/03/1997 [LinkedIn](#)

Fresh accounting graduate seeking a job that will allow me to put my knowledge and expertise to productive use, a solid track record of providing outstanding service and results. Eager to learn and implement new business and technical skills that will help me enhance my work and provide me with useful experience.

WORK EXPERIENCE

AlQawaem CPAs

Audit trainee.

Riyadh

06/2021-08/2021

- In most audit tasks, I assisted senior employees in conducting audits in compliance with IFRS SMEs.
- Research was conducted and analyzed to find flaws in controls, fraud, and non-compliance with regulations, rules, and management policies.
- The ability to analyze cost control, providing timely and frequent financial information that supports corporate goals and objectives.
- Excellent technology skills; proficient with MS Office specially Excel
- Interact with external clients and vendors on a regular basis, cultivating strong professional relationships.
- All financial activities, such as P&L statements and management reports, need to be performed.
- Completing bank reconciliations, creating invoices, and collecting on past-due accounts

Alcatel Mobile

Sales Representative, Promoter

Riyadh

01/2019-04/2021

Virgin Mobile

Sales Representative

Riyadh

01/2015-08/2018

EDUCATION

- Imam Muhammad Ibn Saud University. Bachelor's degree, Accounting GPA: 4.15 out 5.

Coursework

- Business Analysis Fundamentals
- Microsoft Excel - Advanced Excel Formulas & Functions

CORE COMPETENCIES

Accounting | Auditing | Internal Audit | Analytical skills | bookkeeping | Teamwork | Inventory Management | Communication | Microsoft Excel.

Languages

- Arabic.
- English.