

Hafsah Mohammed

> INFO :

Nationality : Saudi

Birthdate : 1996

Address: KSA | Madinah – Jeddah

> CONTACT :

Email: Hafsahalzaidi@gmail.com

Phone: +966 546510090

> EDUCATION :

**Bachelor of Finance College
of Business Administration**
(with second honor).

Taibah University -2020

> LANGUAGE :

Arabic : native

English : intermediate

> COMPETENCIES:

- Accounting.
- Detail-oriented.
- Budgeting.
- PLANING.
- Data Analysis.
- Problem solving
- LEADERSHIP.
- TEAM BUILDING.
- TIME MANGMENT.
- MICROSOFT OFFICE.
- EXCEL PROFICIENCY.

→ SUMMERY:

A self- motivated, fast learning person has problem-solving skills. I enjoy challenging myself and setting new goals to exceed them. I have a passion in moulding Financial, FinTech and data analysis. Looking forward to discovering new things and improving my skills. I'm working to get **FMVA®** Certification. I aim to contribute as a Financial to help improve the overall performance of the company that make me a part of your team to reduce the cost and manage assets

→ WORK HESTORY:

- **Barista** (Oct 2020-June 2021)

Madinah | Nomi beans café

I managed the store and I was the leader of morning shift.

-**Freelancer**: (Sept 2020-current):

Riyadh | Saudi Human Resource society.

Prepare budget and writing weekly and monthly reports

- **Co-op Internship**: (July-Sept 2020)

Madinah | Prince Sultan Hospital for Armed Forces

I Worked at Financial department with **Fiscal Year Closing** Committee 2020.

- **Barista** (Jan-July 2020)

Madinah | wood café

I managed the store, and I was the leader of morning shift.

- **Aramco training** (June -Aug 2019)

Yanbu | Aramco in **Financial planning**

I prepared monthly Invoices Accrual.

I attended and worked with **planning department** to prepare Single Business Plan.

I have leaded and overseen one of YCC's projects during my internship.

- **Receptionist** (Sept 2018-Apr 2019)

Madinah | Abu aljoud Hotels

- **Volunteer organization** (2016-2018)

Madinah | Saudi Commission Tourism & National Heritage and Umat Eqraa 2016-2018

-**leadership in cultural club** (2017)

Responsible for **finance (budget)** and administrative organization

→ CERTFACTIONS:

- **Asset Assessment in Government Institutions in Accrual Accounting**

Doroob 2021

- **Accounting Fundamentals**

CFI – 2020

- **Financial Analysis Fundamentals**

CFI – 2020

- **Excel Crash Course**

CFI – 2020

- **Corporate & Business Strategy**

CFI – 2020

- **Financial Accounting Principles Series**

Doroob 2018

- **Principles of computer maintenance**

technical and vocational training corporation 2017