

SAM AYTONA REYES

2433 Ibn Abdul Warith Al Dirah District
12633 – 7140 Riyadh City, Kingdom Of Saudi Arabia
Email: samaytonareyes@gmail.com
Mobile No: (+966) 559 120865

**PERSONAL INFORMATION**

Permanent Address : #224 Ayala Street Poblacion 4 Calatagan Batangas, Philippines 4215
Birthdate : June 15, 1985
Birth Place : Calatagan Batangas, Philippines
Height : 175 cm.
Weight : 153 lbs.
Sex : Male
Civil Status : Single
Religion : Iglesia Ni Cristo
Nationality : Filipino
Passport No. : P2885173B

EMPLOYMENT HISTORY**Position: General Accountant****Company: Daffah Company**

Address: Unit 406 Tower C Megalayah Center Ad Deerah Riyadh, Kingdom of Saudi Arabia

Date: September 2013 – PRESENT

Position: General Accountant**Company: S & E Land Investors and Developers Corporation (El Cielo De La Paz Memorial Park)**

Address: Del Rosario St. Tabacuhan Road Sta. Rita Olongapo City Zambales, Philippines

Date: August 2012 – July 2013

Position: General Accountant**Company: Golden Tamago Layer Farm Incorporated****Company: Goldwell Inc. (PTT Gas Station)**

Address: National Road Palihan Hermosa Bataan, Philippines

Date: April 2011 – August 2012

Position: Accountant-1**Company: PizzaHut & Dairy Queen - Philippines (Owned and Operated by Philippine Pizza, Inc.)**

Address: 15/F Aurora Tower Araneta Center Cubao Quezon City, Philippines

Date: November 2009 – April 2011

Position: Auditor**Company: Mendoza Querido & Co., CPA's (Moore Global Network Limited)**

Address: 22/F Multinational Bancorporation Ayala Avenue Makati City, Philippines

Date: November 2008 – September 2009

EDUCATIONAL BACKGROUND

College: **POLYTECHNIC UNIVERSITY OF THE PHILIPPINES – STA. MESA (MAIN CAMPUS)**

Bachelor of Science in Accountancy

June 2004 – March 2008

SYSTEMS TECHNOLOGY INSTITUTE (STI COLLEGE-BALAYAN BRANCH)

Diploma in Computer Studies

June 2002 – March 2004

High School: **CALATAGAN INSTITUTE**

June 1997 – March 2001

GOVERNMENT EXAMS TAKEN AND PASSED

Certified Public Accountants' (CPA) Licensure Exam – October 2008 with License Number 0124804

SPECIAL SKILLS / INTERESTS

- Proficient in using Microsoft Dynamics Great Plains Ver. 10.0 & 13.0, MS Axapta, Peachtree, QuickBooks, Systems21 accounting software
- Advanced knowledge in Windows Application (MS Excel, MS Word, MS PowerPoint)
- Fluent in English (oral and written)
- Know how to drive (manual and automatic)

I hereby certify that the above information is true and correct to the best of my knowledge and abilities.

SAM AYTONA REYES

Applicant