BADRAN UI/UX FEATURES REQUIREMENT

- User friendly Create, Edit, Delete Options.
- Upload /Download of documents.

Employee Dash Board

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1. Menu Bar
2. My Tasks
3. Create Button (To start new tasks from Dash Board)
4. Employee Basic Details with Employee Photo
5. Employee Announcements
6. Employee Finance Details
   a. Attendance
   b. Overtime
   c. Additional Bonus
   d. Penalty
   e. Pay slips
   f. Salary Details
7. Company Policy Details
8. Employee Vacation Details
9. Employee Contract Details
10. Employee Basic Documents
11. Notifications

Workarea

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1. Menu Bar – With Group, Sub group, Category and Sub category (4 Levels)
2. For Approval (Tasks Assigned to me), Under Progress (Tasks involved by login user), Approved, Rejected, Draft Selection
3. Worklist (Summary of works based on selection from 2nd section)
4. Work Area (Details of Works Selected from 3rd section)
   a. Stages
   b. Sub Stages
   c. Forms

    d. Reports

    e. Print,create,update,delete Buttons

5. Sub Form Section
6. Process Area
    a. Workflow Action
    b. URL copy Section
    c. Workflow Process (Workflow history of selected Work)
    d. Workflow Comments (List of Workflow Comments)

    e. Workflow Documents (List of Workflow Documets)

Admin Dash Board

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not available now, contents to be finalized later.

1. Summary of Appointments
2. Summary of Vacation
3. Summary of EOS
4. Recent Activities
5. Tasks Expiring Today, expiring in a week
6. Absents Today
7. Dead Workflows (Workflows without any action for more than 3 months)
8. Create new Announcements

Reports Section

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1. Common Filter Areas
2. Report Details Table
3. Print, Export to excel buttons

Administration & Settings

Administration and setting, to add new user role, assign Users to Role etc.